

**ISD #13 DISTRICT SAFETY
COMMITTEE MEETING
Monday, April 15, 2013
3:15 p.m.
DISTRICT CENTER**

AGENDA

ROUTINE BUSINESS

- **Introductions (new members)**
- **Review and Approve Previous Minutes**
- **Review Agenda & Agenda Additions**

ANNOUNCEMENTS & STATUS OF ACTION ITEMS

- 1. Report of Injuries/Illnesses; Review of Accidents, Incidents & Near Misses (Elizabeth Bruchu)**
- 2. Report on Health & Safety Action Items (Tom Foley)**

Recently Completed Calendar Action Items

- Custodians completed aerial lift operator training (presented by United Rental)
- Updated Pool and Tech Ed MSDS Books
- Completed classroom safety audits and held safety meetings with Science and Tech Ed teachers
- Performed Indoor Air Quality Classroom checks (district-wide)
- Completed 6-month asbestos re-inspection and repairs
- Set up vendor arrangements for FA/Blood Spill Kit supplies
- Conducted 6-mo AED checks (Vikki LeClaire)
- Transported 4-gallon sharps biohazard containers to Unity for disposal (Joanne Larson)
- Completed annual audiometric exams for Grounds employees and Tech Ed, PE, and Music Teachers.
- Completed annual respirator fit testing and training for custodians assigned to wear respirators.

Upcoming Action Items in Progress or Scheduled for April -May

- Schedule safety meeting and classroom audits with Art teachers
- Check/report on status of ClarityNet training
- Audit routine checks (high lead faucets, fire extinguishers, eyewash/showers)
- Distribute safety shoe vouchers
- Assess rooftop fall hazards for additional railing needs
- Issue annual heat stress reminder

NEW BUSINESS:

Upcoming Meetings:

TBD

**ISD #13 DISTRICT SAFETY
COMMITTEE MEETING
Monday, February 11, 2013
3:15 p.m.
DISTRICT CENTER**

MINUTES

ROUTINE BUSINESS

- Review and Approve Previous Minutes
- Agenda Review & Agenda Additions

ANNOUNCEMENTS & STATUS OF ACTION ITEMS

1. Report of Injuries/Illnesses; Review of Accidents, Incidents & Near Misses (Elizabeth Bruchu)
2. Report on Health & Safety Action Items (Tom Foley, Debbie Green)

Recently Completed Calendar Action Items

- Trained Lead Custodians on updated Confined Space Program and Lockout/Tagout Program
- Conducted Mock OSHA inspections (in progress)
- Distributed OSHA 300 Logs for posting (2/1-4/30)
- Checked status of ClarityNet training (HR notified supervisors)

Upcoming Action Items in Progress or Scheduled for February-March

- Renew hazardous waste license and post
- Submit 312 Report to ERC/Fire Dept. (online)
- Schedule aerial lift operator training
- Schedule safety meeting and classroom audits with Art teachers
- Update Pool and Tech Ed MSDS Books
- Request classroom safety audits by departments (Science, Tech Ed, Art)
- Perform IAQ Classroom checks
- Complete 6-month asbestos re-inspection and repairs
- Check/report on status of ClarityNet training
- Audit routine checks (high lead faucets, fire extinguishers, eyewash/showers)
- Set up vendor arrangements for FA/Blood Spill Kit supplies
- Complete Clarity Net training
- Distribute safety shoe vouchers
- Evaluate exhaust ventilation and fume hoods (Spring Break or Summer)
- Conduct 6-mo AED checks

NEW BUSINESS:

Joanne Larson discussed concerns about safe lifting of special needs students. Tom Foley referred her to Nicole Halabi for answers to her questions and information of equipment funds.

NEXT SCHEDULED MEETING:

April 15, 2013